**NOTICE OF MONTHLY MEETING OF DIRECTORS**

**OF**

**WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT**

\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

**NOTICE IS HEREBY GIVEN** that the monthly meeting of the Directors of Williams Lake Recreational Water and Sewer District will be held at the time and place stated below for the purpose of conducting the monthly business meeting of Directors, bringing the minutes current and transaction there of all such other business as may lawfully come before said meeting. Please see the Agenda attached hereto.

Date of Meeting: **Friday, January 17, 2025**

Time of Meeting: 10:00 a.m.

Place of Meeting: via ZOOM only as the Firehouse is now closed for the season

(see ZOOM directions below)

TO VIEW THE MEETING REMOTELY, PLEASE FOLLOW THE LINK BELOW

Join Zoom Meeting

<https://zoom.us/j/89578991922>

**OR via phone from the following numbers (if you are unable to use via internet)**

+1 253 215 8782(Tacoma)

+1 301 715 8592(Washington DC)

+1 312 626 6799(Chicago)

+1 346 248 7799(Houston)

+1 669 900 6833(San Jose)

+1 929 205 6099(New York)

Meeting ID: 895 7899 1922

Passcode: 475592

\_\_\_\_Anne Franken\_\_\_\_\_\_\_\_\_\_\_

Anne Franken, Secretary

**AGENDA**

**Williams Lake Recreational Water & Sewer District**

**Regular Meeting of Directors**

**Date: Friday, January 17, 2025 at 10:00 a.m.**

**Place:** Via ZOOM only

\**Denotes Action Item*

\*1. Call the meeting or order and record attendance

\*2.. Changes to Agenda

\*3. Approve Agenda

\*4. Read and Approve Minutes of the regular meeting held Friday November 15, 2024

\*5. Review and Approve the Financial Reports

\*a) Water and Sewer Bills – November, December

\*b) Review and Approve the Financial Statements for the Water and Sewer Districts

c) Patron’s Comments

\*6. Operations: Unfinished Old Business

\*a) Telemetry System – Updates for Phase II, training and other discussion – UPS battery backups and generator backups, solar. Link to Kyle for backup monitoring in Mark’s absence.

Protocol / procedures for hook up to Ed’s telemetry system, safety issues, etc. Cybersecurity and system

Back up.

\*b). New Water Hookups – Terry, Schum (application and deposit received from Schum), Roach,

Hone, Toulouse - pended till Spring

\*c) Mark to report on testing results and water usage

d) Patron’s Comments

\*7. New Business

\*a). Storage possibility for Lake Water pump – pended to Spring and Jim Bob Infanger schedule

\*b). Patron’s comments

\*8. Other

\*a) Other items/correspondence

b) Patron’s Comments

\*9. Call for Executive Session IRS 74-206 (I) (F)

10. Adjournment

WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT

Regular Meeting – January 17, 2025

Minutes

The meeting was called to order at 10:00 a.m. by Director, Llee Chapman. A quorum of board members were in attendance including Gary Mulkey, Craig Ammar and Tim Murr. Layne Scholkowfsky was absent. Also in attendance Mark Moore, Rich Franken and Anne Franken.

There were no changes to the Agenda. Tim made a motion to accept the Agenda, Gary seconded, motion passed.

The minutes from the previous regular meeting of November 15, 2024 were presented. Motion to approve by Gary, seconded by Tim. All approved as presented.

Gary discussed the Water financial reports and automatic bills/payments for November and December. Motion to approve and pay bills as presented by Gary, Tim seconded. Gary also mentioned that the preapproved controller for the Pumphouse was received in January and paid. This item will be reflected in January financials. All approved.

Gary also discussed the Sewer financial reports and automatic bills/payments. Motion to approve by Gary, seconded by Tim. All approved as presented.

Llee mentioned that the yearend financials reflected a carryover balance since our pre-planned expenses i.e., Telemetry final payments, etc. have not been received. Llee asked Anne to check with the County on these items and how they should be reported to the County.

UPDATE: Anne contacted the County and was advised to post as a carryover. We only have to go through Budget process if we had gone “over” budget.

Anne also mentioned that there is currently a balance on our Wastewater Grant (approximately $11,000), and if we have items to consider we should do so this year. If not, a final will be submitted to the State. Options were discussed, including a Backup generator system for the sewer system, however, it would be necessary to check with the owners on the lake to proceed.

Mark discussed the telemetry system, still no contact from Ed to complete the final updates. Mark and Tim will continue contacting Ed for final completion.

Mark stated the storage for the lake Water pump is waiting on Jim Bob Infanger. Mark stated he does have a backup pumper in case of emergency. This will be pended till Spring.

Craig will keep us posted regarding his sewer system repairs, in hopes that no additional problems will prevent his system from working properly.

There are no new water hookups at this time, all others pended till Spring. Gary mentioned that Rory has listed his lot for sale. Water should not be a problem, however, there may be issues for septic.

Mark mentioned that a bad sample was received and proceeded with the necessary requirements of the State. Subsequent tests results have been good. He is currently getting quotes from Jared regarding a chlorination system.

Next meeting scheduled for February 21, 2025 at 10 a.m. via ZOOM , as Firehouse is now closed for the season

No need for Executive Session.

There being no further business, Craig made a motion to adjourn the meeting, Tim seconded. Meeting adjourned at 10:39 a.m.