**NOTICE OF MONTHLY MEETING OF DIRECTORS**

**OF**

**WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT**

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**NOTICE IS HEREBY GIVEN** that the monthly meeting of the Directors of Williams Lake Recreational Water and Sewer District will be held at the time and place stated below for the purpose of conducting the monthly business meeting of Directors, bringing the minutes current and transaction there of all such other business as may lawfully come before said meeting. Please see the Agenda attached hereto.

Date of Meeting: **Friday, September 19, 2025**

Time of Meeting: 10:00 a.m.

Place of Meeting: via ZOOM and in person at the Fire House

(see ZOOM directions below)

TO VIEW THE MEETING REMOTELY, PLEASE FOLLOW THE LINK BELOW

Join Zoom Meeting

<https://zoom.us/j/89578991922>

**OR via phone from the following numbers (if you are unable to use via internet)**

+1 253 215 8782(Tacoma)

+1 301 715 8592(Washington DC)

+1 312 626 6799(Chicago)

+1 346 248 7799(Houston)

+1 669 900 6833(San Jose)

+1 929 205 6099(New York)

Meeting ID: 895 7899 1922

Passcode: 475592

\_\_\_\_Anne Franken\_\_\_\_\_\_\_\_\_\_\_

Anne Franken, Secretary

**AGENDA**

**Williams Lake Recreational Water & Sewer District**

**Regular Meeting of Directors**

**Date: Friday, September 19, 2025**

\**Denotes Action Item*

\*1. Call the meeting or order and record attendance

\*2.. Changes to Agenda

\*3. Approve Agenda

\*4. Read and Approve Minutes of the regular meeting held Thursday, August 18, 2025

\*5. Review and Approve the Financial Reports

\*a) Water and Sewer Bills – August

\*b) Review and Approve the Financial Statements for the Water and Sewer Districts

\*c) Annual Sewer bill updates

d) Patron’s Comments

\*6. Operations: Unfinished Old Business

\*a) Telemetry System – Final updates and source code for Phase II and training session for Board

\*b). New Water Hookups – Terry, Schum (application and deposit received from Schum), Roach,

Hone, Toulouse - pended till Spring . new request pending from Dale Anich, Ann Jernigan

\*c) Mark to report on water usage

d) Patron’s Comments

\*7. New Business

\*a). Quote from Dahle’s and others re; road insulation to correct the North Shore freeze problems

\*b). Chlorination System quotes (Mark/Jared)

\*c). Jared’s recommendations regarding the Wastewater Grant information and any Sewer expense

for the Wastewater Grant – possible sewer improvements, etc.

Include: the end of sewer line (near Craig Ammar) to verify end and to have Jared include in Facilities

Review.

\*d) Add meters to Facilities map and set valves/meters – Mark and Gary to add a list

\*e). Short term water storage from the lake

\*f). 2010 Board Vote to establish a sub district for the sewer district

\*g). Issue of power for Southside water tank

\*h). Discussion of hook-up fees for Water and Sewer

i). Patron’s comments

\*8. Other

\*a) Other items/correspondence

b) Patron’s Comments

\*9. Call for Executive Session IRS 74-206 (I) (F)

10. Adjournment

WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT

Regular Meeting – September 19, 2025

Minutes

The meeting was called to order at 10:00 a.m. by Llee Chapman. A quorum of board members was in attendance including Llee Chapman, and Gary Mulkey, Craig Ammar (via Zoom), Cathy Ennis and Tim Murr. Also in attendance Mark Moore (via Zoom), Rich Franken and Anne Franken.

Tim made a motion to amend the Agenda to include the Issue of Power for the South Side water tank, Cathy seconded. All approved as amended.

The minutes from the previous regular meeting of August 18, 2025, were presented. Motion to approve Tim seconded by Gary. All approved as presented.

Llee asked Mark to go first, since he was on Zoom. Mark stated the water usage is good.. Lower than previous years since many leaks have been isolated and repaired. He will be chlorinating next week.

Mark discussed the issue of power on the Southside water tanks. It was noticed when Idaho power was off, he checked all systems which were working well with the new generators, however, the southside water tank reflected “empty”. Mark went to the tank and saw that water was overflowing and further discovered that when the power goes down, it will show as empty, causing an issue. He spoke with Ed Harlow and they believe options to correct would include an inverter/solar option. A quote from Rocky Mtn Electric is approx. $8,000. Mark is waiting on quote from Ed along with a guaranteed time line to have corrected prior to the winter. Tim made a motion to authorize Mark to choose best option in quickest timeframe for an amount not to exceed $10,000. Gary seconded, all approved.

Mark also discussed the quote received from Dahle’s regarding road insulation to correct the North Shore freeze problems. Currently received Dahle’s between $9,000-$12,000. Scott Nelson stated he is too busy. Llee will contact Greg Roach for a timeline and quote.

Mark had spray insulation on the end of sewer line (near Craig Ammar) and they will check to see if Greg Roach can help put extra dirt on top and keep the purge valve open to avoid future issues. Mark wants to wait till crowds dissipate before proceeding.

Llee stated that Jared has the recommendations for Chlorination System on paper, and has it parted it for bid. This will be pended till Spring.

Gary has updated a list for the facilities map with the current meters and supplied to Jared for updates. The cost for 13 new meters will be approximately $100,000 plus install for direct burial meters. This item will be placed on hold for now.

Short term water storage tanks from the lake for fire purposes were discussed. Mark states the tank we have are in bad shape, needing cleaning and new liners. It is determined to get rid of the old tank. Tim stated he has seen a few tanks on trailers available for sale. He will contact them for pricing.

No new updates from Ed Harlow regarding the Telemetry system with the exception of the southside water tank correction/update.

No new water hookups at tis time. Current outstanding from Terry, Roach, Hulse (previous Toulouse) and Schum. Deposit received from Schum. New request from Dale Anich is pending paperwork. Note: it was confirmed that Jensen still has 2 sewer hookups, unused.

Gary discussed the Water financial reports and automatic bills/payments August. Motion to approve and pay bills as presented by Gary, Craig seconded.. All approved.

Gary also discussed the Sewer financial reports and automatic bills/payments. Motion to approve by Gary, seconded by Cathy. All approved as presented. Anne stated all annual sewer bills have been paid in full.

Also discussed, a possibility of a sub district for the sewer district. Llee and Anne discussed with County Assessor’s office and they stated we are a combined Water & Sewer district already. The L2 allows a maximum allowable of $63,033 which together with our annual sewer assessments should be ok for this year. Future years we will submit the annual budget as combined, with separate line items.

Llee discussed the current fee system for water and sewer hookups and asked the Board to look into this for updates next year. It is noted that those currently in process should be “grandfathered.”

Next meeting scheduled for Friday October 17, 2025 at 10 a.m. via ZOOM. Cathy may have the Fire Station for those available.

No need for Executive Session.

There being no further business, Tim made a motion to adjourn the meeting, Cathy seconded. Meeting adjourned at 11:22 a.m.