**NOTICE OF MONTHLY MEETING OF DIRECTORS**

**OF**

**WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT**

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**NOTICE IS HEREBY GIVEN** that the monthly meeting of the Directors of Williams Lake Recreational Water and Sewer District will be held at the time and place stated below for the purpose of conducting the monthly business meeting of Directors, bringing the minutes current and transaction there of all such other business as may lawfully come before said meeting. Please see the Agenda attached hereto.

Date of Meeting: **Friday, August 15, 2025**

Time of Meeting: 10:00 a.m.

Place of Meeting: via ZOOM and in person at the Fire House

(see ZOOM directions below)

TO VIEW THE MEETING REMOTELY, PLEASE FOLLOW THE LINK BELOW

Join Zoom Meeting

<https://zoom.us/j/89578991922>

**OR via phone from the following numbers (if you are unable to use via internet)**

+1 253 215 8782(Tacoma)

+1 301 715 8592(Washington DC)

+1 312 626 6799(Chicago)

+1 346 248 7799(Houston)

+1 669 900 6833(San Jose)

+1 929 205 6099(New York)

Meeting ID: 895 7899 1922

Passcode: 475592

\_\_\_\_Anne Franken\_\_\_\_\_\_\_\_\_\_\_

Anne Franken, Secretary

**AGENDA**

**Williams Lake Recreational Water & Sewer District**

**Annual Budget Meeting of Directors**

**Date: Friday, August 15, 2025 at 10:00 a.m.**

**Place:** Via ZOOM and the Fire House

\**Denotes Action Item*

\*1. Call the meeting or order and record attendance

\*2. Budget Review, additions, corrections, discussion

3. Adjournment to Regular Meeting for Approvals

**AGENDA**

**Williams Lake Recreational Water & Sewer District**

**Regular Meeting of Directors**

**Date: Friday, August 15, 2025 to immediately follow Budget Meeting**

\**Denotes Action Item*

\*1. Call the meeting or order and record attendance

\*2.. Changes to Agenda

\*3. Approve Agenda

\*4. Read and Approve Minutes of the regular meeting held Thursday, June 19, 2025

\*5. Review and Approve the Financial Reports

\*a) Water and Sewer Bills – July

\*b) Review and Approve the Financial Statements for the Water and Sewer Districts

\*c) Annual Sewer bill updates

\*d) **APPROVE Budget for 2025-2026**

e) Patron’s Comments

\*6. Operations: Unfinished Old Business

\*a) Telemetry System – Final updates and source code for Phase II and training session for Board

\*b). New Water Hookups – Terry, Schum (application and deposit received from Schum), Roach,

Hone, Toulouse - pended till Spring . new request pending from Dale Anich, Ann Jernigan

\*c) Mark to report on water usage

d) Patron’s Comments

\*7. New Business

\*a). Quote from Dahle’s and others re; road insulation to correct the North Shore freeze problems

\*b). Chlorination System quotes (Mark/Jared)

\*c). Jared’s recommendations regarding the Wastewater Grant information and any Sewer expense

for the Wastewater Grant – possible sewer improvements, etc.

Include: the end of sewer line (near Craig Ammar) to verify end and to have Jared include in Facilities

Review.

\*d) Add meters to Facilities map and set valves/meters – Mark and Gary to add a list

\*e). Short term water storage from the lake

\*f). 2010 Board Vote to establish a sub district for the sewer district

\*g). Project to dig up and find the end of the sewer line on the North end of the lake

h). Patron’s comments

\*8. Other

\*a) Other items/correspondence

b) Patron’s Comments

\*9. Call for Executive Session IRS 74-206 (I) (F)

10. Adjournment

WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT

Budget Meeting and Regular Meeting – August 15, 2025

Minutes

The meeting was called to order at 10:00 a.m. by Llee Chapman. A quorum of board members was in attendance including Llee Chapman via Zoom, and Gary Mulkey, Craig Ammar (via Zoom), Cathy Ennis and Tim Murr. Also in attendance Mark Moore, and Anne Franken.

Llee began with the Annual Budget Meeting. There were no additions or corrections to the proposed budget. Gary made a motion to approve the proposed budget for vote, Craig seconded. All approved to move to regular meeting for vote.

Gary made a motion to close the budget meeting, Tim seconded. All approved.

The regular meeting began promptly at 10:05 a.m.

There were no changes to Regular Agenda, Tim made a motion to accept the Agenda as presented, Craig seconded, motion passed.

The minutes from the previous regular meeting of July 18, 2025, were presented. Motion to approve Craig seconded by Tim. All approved as presented.

Llee requested we vote to approve the Annual Budget for 2025-2026, Tim made a motion to approve the Budget as presented, Cathy seconded. All Approved. Llee asked Anne to process the L-2 for the County.

Gary discussed the Water financial reports and automatic bills/payments July. Motion to approve and pay bills as presented by Gary, Cathy seconded.. All approved.

Gary also discussed the Sewer financial reports and automatic bills/payments. Motion to approve by Gary, seconded by Tim. All approved as presented.

Mark stated that Ed had been up and installed necessary hardware only needs to return to program. He stated that he will be able to train the board on how to use the program.

There are no new water hookups at this time.

Mark updated the Board with water usage, all appears normal 9-10,000/day with increase on weekends. He has asked Ed to give a quote on meters for where the lines meet the main line. This would allow monitoring for leaks, using our system. Quote for 13 meters would be approximately $104,000 plus a dig bill. (1 unit is $7,537 plus dig bill/excavation.)

Mark has received quote from Dahle’s re road insulation to correct the North Shore freeze problems of approx. $10,000-$12,000. He has asked for 2 additional quotes, which are still pending. Other options include increasing the water being pumped during the winter may help. Discussion pended until receipt of all bids.

Jared previously gave info re: chlorination system, he needs to access and verify if we have ample room for install. Benefits to the system are great provided it is not over chlorinated. Approximate estimate is $15,000. There is no update at this time from Jared.

Mark stated he is waiting on contractors schedules to dig up and verify the end of the sewer line near Craig Ammar, and will have insulated this year once the crowds dissipate.

Gary has made some update to the facilities map regarding valves/meters… he will be sure to get with Jared to update our records.

Tim suggested a tank to store lak water for short term water storage. This would be used for fire needs. The old tank we have needs to be flushed and cleaned, it is in pretty bad shape.

Gary suggested a future feature to add electrical switch at the pump house for convenience and ease of use.

Also discussed, a “taxing district”, possibly a sub district for the sewer district. Tim discussed the Idaho statutes and benefits to creation. Other discussion regarding future funding for the sewer district ensued. Gary mentioned that Llee spoke with the County and we will pend to next meeting.

Next meeting scheduled for Friday September 19, 2025 at 10 a.m. via ZOOM and the Fire Station for those available.

No need for Executive Session.

There being no further business, Tim made a motion to adjourn the meeting, Cathy seconded. Meeting adjourned at 10:58 a.m.