**NOTICE OF MONTHLY MEETING OF DIRECTORS**

**OF**

**WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT**

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**NOTICE IS HEREBY GIVEN** that the monthly meeting of the Directors of Williams Lake Recreational Water and Sewer District will be held at the time and place stated below for the purpose of conducting the monthly business meeting of Directors, bringing the minutes current and transaction there of all such other business as may lawfully come before said meeting. Please see the Agenda attached hereto.

Date of Meeting: **Friday, May 16, 2025**

Time of Meeting: 10:00 a.m.

Place of Meeting: via ZOOM only as the Firehouse is now closed for the season

(see ZOOM directions below)

TO VIEW THE MEETING REMOTELY, PLEASE FOLLOW THE LINK BELOW

Join Zoom Meeting

<https://zoom.us/j/89578991922>

**OR via phone from the following numbers (if you are unable to use via internet)**

+1 253 215 8782(Tacoma)

+1 301 715 8592(Washington DC)

+1 312 626 6799(Chicago)

+1 346 248 7799(Houston)

+1 669 900 6833(San Jose)

+1 929 205 6099(New York)

Meeting ID: 895 7899 1922

Passcode: 475592

\_\_\_\_Anne Franken\_\_\_\_\_\_\_\_\_\_\_

Anne Franken, Secretary

**AGENDA**

**Williams Lake Recreational Water & Sewer District**

**Regular Meeting of Directors**

**Date: Friday, May 16, 2025 at 10:00 a.m.**

**Place:** Via ZOOM only

\**Denotes Action Item*

\*1. Call the meeting or order and record attendance

\*2.. Changes to Agenda

\*3. Approve Agenda

\*4. Read and Approve Minutes of the regular meeting held Friday April 18, 2025

\*5. Review and Approve the Financial Reports

\*a) Water and Sewer Bills – April

\*b) Review and Approve the Financial Statements for the Water and Sewer Districts

\*c) Annual Sewer bill updates

d) Patron’s Comments

\*6. Operations: Unfinished Old Business

\*a) Telemetry System – Updates for Phase II, training and other discussion – UPS battery backups and generator backups, solar. Protocol / procedures for hook up to Ed’s telemetry system,

safety issues, etc. Cybersecurity and system Back up.

\*b). New Water Hookups – Terry, Schum (application and deposit received from Schum), Roach,

Hone, Toulouse - pended till Spring . new request pending from Dale Anich

\*c) Mark to report on water usage and Frozen Water Pipes (North Shore Drive)

\*d) Ammar sewer system updates – insulation or ?

e) Patron’s Comments

\*7. New Business

\*a). Storage possibility for Lake Water pump – pended to Spring and Jim Bob Infanger schedule

\*b). Chlorination System quotes (Mark/Jared) – pended to Spring

\*c). Jared’s recommendations regarding the Wastewater Grant information and any Sewer expense

for the Wastewater Grant – possible sewer improvements, etc.

\*d). Election for Chairman and Treasurer, and vote to keep Anne, Mark and Corey

e). Patron’s comments

\*8. Other

\*a) Other items/correspondence

b) Patron’s Comments

\*9. Call for Executive Session IRS 74-206 (I) (F)

10. Adjournment

WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT

Regular Meeting – May 16, 2025

Minutes

The meeting was called to order at 10:00 a.m. by Gary Mulkey . A quorum of board members were in attendance including Gary Mulkey, Craig Ammar, Cathy Ennis and Tim Murr. . Also in attendance Mark Moore, Rich Franken, and Anne Franken. Llee Chapman had an excused absence.

There were no changes to Agenda, Tim made a motion to accept the Agenda as presented, Craig seconded, motion passed.

The minutes from the previous regular meeting of April 18, 2025, were presented. Motion to approve by Cathy, seconded by Tim. All approved as presented.

Gary discussed the Water financial reports and automatic bills/payments April. Motion to approve and pay bills as presented by Gary, Tim seconded.. All approved.

Gary also discussed the Sewer financial reports and automatic bills/payments. Motion to approve by Gary, seconded by Craig. All approved as presented.

Anne stated she sent out all sewer bills and has received payments already. The updates were included with the financials.

Mark stated that Ed Harlow came up and Pump Station 3 is complete, and he has added wiring, etc. for Phase 2 to be complete on his next trip. He only needs to add touch screens to Pumps Stations 1, 2 and the North Shore. Mark confirmed that in Ed’s absence, his daughter and son would also be able to work on our system. Mark stated he will probably need one day to complete the entire Phase 2.

There are no new water hookups at this time, all others pended till Spring. However, the new homeowner next to Zack was asking about a water hookup. Mark suggested she start at the County and obtain a copy of the approved septic system first and then she will need to complete the forms (which are found on our online website.).

Mark discussed the frozen area on North Shore Drive. He rented road heaters from Dahle’s and it took a few weeks to thaw. Then, he had to purge the air from all the all the hydrants and homes on that line, but, now it is working. He received recommendations from the engineer and a quote from Dahle’s which would be to add foam board insulation with a topper of 3’ of dirt to insulate the area. It is on the edge of the roadway. The quote is approximately $10,500-$12.000 to cover the line. Other options would include heat tape with need for electrical hookup in addition to the road insulation. In the past this area always froze, and the purge would help …but was not a failsafe plan.

Craig discussed the update on his sewer and water issues. He said he has had about 5 months of non use due to the problems with the water and sewer. He offered his services to help Mark with any insulation needs, etc.

Mark stated that the Pirate House has been fixed, and Kristie responded with pictures to the emails sent out by Llee. Tim asked if there is anything else we need to do our respond on, Gary and Mark stated that   
Corey was involved as well. Anne will email Corey to see our next steps.

Mark stated that the Irrigation pump is up and running. Anne will order signage when she returns to the lake so that the homeowners can use easily. Mark stated that the system will be winterized/de-winterized annually.

Mark also mentioned that our maps reflect the old pump system. We now have 5 hp motors and 3 hp pumps and they are uniform in our entire system, and very efficient. We have plenty of room to add bigger hp and motors if we have new buildings and/or demand.

The chlorination system quote is pended till Spring, Jared to provide a design. Jared will also clarify if we need anything else on our sewer grant/recommendations.

Gary discussed our annual election for Chairman and Treasurer. He confirmed that he and Llee are willing to continue. Craig made a motion to elect Llee and Gary for another term and to keep Mark, Anne and Corey on for their support as contract labor., Tim seconded. All approved.

Gary made a recommendation to provide a bonus to Mark and Anne for their work during the winter months. The board recommended $800 for Mark and $500 for Anne. Cathy seconded, all approved.

Next meeting scheduled for Friday June 20, 2025 via ZOOM and the Fire Station for those available at 10 a.m.

No need for Executive Session.

There being no further business, Tim made a motion to adjourn the meeting, Craig seconded. Meeting adjourned at 10:44 a.m.